

MNPPSA  
Minnesota Professional Process Servers Association

Membership Application

**Section I -- Personal Information**

First Name	
Middle Initial	
Last Name	
Date of Birth	
Address	
Phone Number	
E-mail Address	

\*All fields are required

Have you resided in another State besides Minnesota in the last 5 years?

yes  no

\*If you answered yes to the above please indicate what States you have lived in in the past 5 years in chronological order from left to right.

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Have you ever been charged with, or convicted of, or been indicted for, or entered a plea to, any criminal offense (felony, gross misdemeanor or misdemeanor), in any State or Federal Court?

yes  no

\*If you answered yes to the above please attach a separate sheet explaining the circumstances.

## Section II -- Professional Information

Company Name	
Address	
Phone Number	
Website	

## Section III -- Other Services Offered

If you offer additional services beyond process serving please check the applicable items. This information may be made available to other members and the public in the future through printed or online publication.

<input type="checkbox"/>	Private Investigations	License #	
<input type="checkbox"/>	Protective Agent	License #	
<input type="checkbox"/>	Court Filing		
<input type="checkbox"/>	Court Records Search		
<input type="checkbox"/>	Messenger Service		

## **Section IV -- Membership Class**

In order to have the most diverse membership possible and to best represent Minnesota Process Servers there are different membership classes available to you, please check only one.

( ) Regular voting member  
Annual dues \$100

( ) Associate non-voting member  
Annual dues \$50

( ) Supporting non-voting member  
Annual dues \$25

\*This class is reserved for individuals and companies that want to support the efforts of the MNPPSA but are not process servers. They will also be kept informed of the activities of the MNPPSA and have access to the membership list.

## **Section V -- Important Information Regarding Your Rights**

You have the right to a response to your application for membership into the MNPPSA. If you are admitted entrance you will receive a letter indicating so and a renewal notice each yearly cycle at the start of each new year. If you are refused entrance you will receive a letter indicating the reason(s) for refusal. If you believe that you were wrongly refused you may write to the membership committee explaining why you should be admitted. The membership committee will either respond in the affirmative or negative to your explanation with a letter. If you are still refused entrance you may appeal to the board for a review of your application and a hearing will be held and a final decision will be made, there is no further recourse available should the board refuse you membership.

Please review the MNPPSA bylaws for our policy on dissemination and record retention.

**Section VI -- Authorization, Agreement, and Declaration**

By submitting this application you authorize MNPPSA to investigate the statements made on this application and your qualifications for membership. I understand that membership, if granted, will be in my name and is not transferable to another person or entity under any circumstances. I agree to abide by the MNPPSA bylaws and to the Canons of Professional and Ethical Conduct for Professional Process Servers, and to all amendments thereto.

I DECLARE UNDER PENALTY OF PERJURY THAT THE STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND CORRECT.

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Signature of Applicant

Date

Mail the completed form, your membership dues, and a copy of your drivers license or other identifying document that includes your photograph, name, and date of birth issued by either a State or the Federal Government<sup>1</sup> to:

MNPPSA  
330 2nd Avenue South, Suite 150  
Minneapolis, MN 55401

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<sup>1</sup>You may redact all but the following: Photograph, Name, and Date of Birth.